

# **Membership Journey**

The membership journey starts as a physician associate student or as a qualified physician associate – both can enjoy the benefits of Faculty of Physician Associate (FPA) membership. Already qualified physician associates can register at any point while student memberships are only valid during the two years of training.

### **Your extensive member benefits for qualified PAs include:**

- inclusion on the Physician Associate Managed Voluntary Register (PAMVR)
- free access to the CPD diary (register by contacting the Faculty)
- subscriptions to RCP publications, Clinical Medicine and Commentary
- discounts to a range of RCP conferences, workshops and events
- access to RCP Library resources
- regular communications through the President's bulletin and FPA member emails
- use of the RCP building for individual study

#### Your extensive member benefits for PA students include:

- discounts to a range of RCP conferences, workshops and events
- regular communications through the Presidents bulletin and FPA member emails
- use of the RCP building for individual study

### What do I need to do to register?

If you wish to register, you need to download the application forms part 1 and 2 if you are a qualified PA or part 1 only if you a PA student from our <u>website</u>. The pdf form is editable and you need to complete the form and send it back to us via <u>email</u>. Please always provide us with your <u>RCP number</u> when you apply.

Students who wish to register need to provide copies of the following documents:

- application and payment form (part 1)
- copy of your passport

Qualified PAs who wish to register need to provide copies of the following documents:

- application and payment form (part 1 and 2)
- PA university certificate
- examination certificate
- re-certification certificate (if applicable)
- passport

Please note that we can only accept registration with the appropriate documentation and payment.

# **Membership fees**

Membership fees can be paid by direct debit or credit card. We recommend payments by direct debit to ensure that payment does not lapse.

Student member	£1 per month
Qualified Physician Associate <sup>1</sup>	£200 per year

#### What's next?

- register from the members' area of the RCP website for access to eresources, personalised updates and news
- register for your online CPD diary by setting up a <u>MyRCP account</u>

### **Cancellation of membership**

You can cancel your membership free of charge within 14 days of your application. If you cancel your membership before 31 July you will receive 50% of the fee you paid for your subscription of that year.

### Non-payment erasure

If you do not pay by Direct Debit you should ensure your payment reaches us by your annual membership fee due date, allowing time for postage and processing.

If we do not receive your payment we will stop your membership benefits after three months and erase you from the managed voluntary register after six months.

<sup>&</sup>lt;sup>1</sup> We offer pro-rata subscription rates based on the membership renewal date. If you are applying between 1 February and 31 July you will only need to pay a 50% membership fee for your first subscription.



### Recertification

If any PA fails the recertification exam on three occasions they will be removed from the PAMVR and their employer will be notified. They will then have to re-take the National Assessment (or whatever the statutory regulator stipulates that they need to do in order to obtain statutory regulation when the time comes) and re-apply to register for the PAMVR.

# **Membership process**

You have three months to complete the process from the date you submit your application otherwise you will have to apply again. We will aim to process your complete application within 10 working days, but please allow that during certain times of the year such as exam times or holidays the application process may take longer.